

NARFE Tennessee Federation of Chapters

2017 Convention Minutes Monday, April 17, 2017 – 9 a.m.

- I. Welcome and Opening Remarks – Master of Ceremonies Yvonne Hamilton, Host Chapter 1576 Donelson, Vice President:
 - A. Thank you to Co-Convention Host, Chapter 834 Murfreesboro, for sponsoring and hosting the Convention Hospitality Room under the direction of Wayne Lanier, Chapter 834 President. Their hours of operation have been posted in the Convention agenda booklets.
 - B. Remarks – extra banquet tickets available.
 - C. Lunch will be available in the hotel hosted by the Hilton Hotel at 11:30 a.m. at a cost of \$15 per person.
 - D. Convention Rules are listed on a sheet in your goodie bag if you have any questions.
 - E. Introduction of Bob Miller, Convention Host Chapter 1576 President, who gave directions to breakout rooms and Hospitality Room, location of the luncheon, and welcomed Convention attendees. Coffee is compliments of United Healthcare.
- II. Invocation: Pastor Ed Evans
- III. Presentation of Colors: Vietnam Veterans of America, Chapter 953
- IV. Pledge of Allegiance: J. Ruben Hernandez, Host Chapter 1576 Secretary
- V. National Anthem: Christy Payton Ghaffari
- VI. Tennessee Governor's Proclamation, read by Master of Ceremonies.
- VII. Introduction of each of our guest speakers by the Master of Ceremonies:
 - A. Jessica Klement, NARFE National Director of Legislation who will make her presentation in the afternoon break-out session on Legislation.
 - B. Evan Freeman, Field Representative for Senator Lamar Alexander
 - 1. Senator Alexander is the senior Senator in Tennessee and he is the Chairman of the Health, Education, Labor and Pensions Committee in the Senate.
 - 2. Encourage you to establish a relationship those with our offices throughout the state: Memphis, Jackson, Nashville, Chattanooga, Knoxville and Tri-Cities. This will be helpful as issues come up.
 - C. Jennifer Vedral-Baron, VA Director, TN Valley Healthcare System
 - 1. A 30-year retired Navy veteran with many awards and honors.
 - 2. Recognized the veterans in the room and thanked them.
 - 3. 100,000 veterans are served in the Tennessee VA System each year.
 - 4. Tennessee is a veteran friendly state.
 - 5. Struggling to keep up with the influx of veterans.
 - 6. Will be opening up two new clinics in the coming year.
 - D. John Cushenberry, Convention Parliamentarian and member of Chapter 1576.

15 Minute Break

- VIII. Memorial Service – Ed and Marilyn Evans
- IX. Federation President Larry Minniear's Opening Remarks:
 - A. Be generous with your Alzheimer's giving.
 - B. Changes in NARFE in the last couple of years:
 - 1. Don't do it because we've always done it that way – change that thinking.
 - 2. Membership is going down
 - a. Same as with all organizations.

- b. Need to replace lost members
 - c. Can be done with leadership.
 - 3. One on one mentoring pays off.
 - 4. Federation has eliminated unnecessary positions.
 - 5. Federation has adopted a stream-lined, quicker and more efficient voucher system that works via e-mail for expenses reimbursement.
 - 6. Federation reexamining what is reimbursable expenses, especially travel.
 - 7. Federation needs volunteers, no one can do it alone.
 - C. Two Most Important Things that need work: Advocacy and Membership
 - 1. Everyone is responsible for membership.
 - 2. Advocacy: Pre-printed electronic letters are available to everyone to send out to our government Representatives and Senators.
 - 3. Personal meetings with the staff of our Representatives and Senators works best.
- X. Region X Vice President Bill Shackelford's Remarks:
 - A. Greetings from the National Headquarters and Thank you for Tenn. Federation support.
 - B. NARFE undergoing major changes:
 - 1. Originally had 174 Chapters in Region X, now just 155 Chapters.
 - 2. Slowly taking an upswing with less deaths and more new members.
 - 3. Lack of leadership because less people want to step up to leadership positions.
 - 4. Currently have 77 Chapters with less than 25 members.
 - 5. Supplemental funding is given to 19 Federations, and many of our Federations are getting weaker.
 - 6. As Chapters close, transferees find they are moved to Chapters that are too far away to attend meetings.
 - C. Funding is still coming in – 5th year running where NARFE is in the black, solid in the financial area.
 - D. Future of NARFE – Strategic Planning:
 - 1. Hold meetings to produce ideas.
 - 2. Congressional District Liaisons (CDL) is the next step and they need to be good and strong.
 - 3. Your ideas are needed. E-mail them to stratplan@narfe.org.
 - 4. 2016 was a good year for membership.
 - E. Federal Benefits Institute puts on webinars which has brought in 1,259 new members this year. It costs \$39.95 for non-members to watch a webinar and includes a 1-year membership in NARFE.
 - F. Executive Director Search is down to two candidates. The decision which will be made tomorrow and presented to everyone in July.
 - G. Marketing Department added new affinity partners including Wyndham Vacations, HearUSA and Sunrise Senior Living Facilities.
 - H. Susan Boswell is the new magazine editor.
 - I. Region X Conference will be held October 10-12, 2017 at Hilton Garden Inn, WV. For more information go to www.narferx.org or on facebook for Region X in the search block: rvp10@narfe.org. This year's theme is "Together – we can move NARFE forward."
- XI. Donna Shackelford – National Alzheimer's Chairman
 - A. Optimistic about a future cure.
 - B. Walks for Alzheimer's held in many Tennessee cities: Knoxville, Huntsville, Memphis, Nashville, Chattanooga, Tullahoma, Marion, and Rutherford County.
 - C. Nationwide: \$12,232,061.87 donated; over \$ 33,000.68 in just the month of March; \$342,725.00 given in the first three months of 2017; and \$7,600 from the Tenn. Federation in the fiscal year 2017.

- D. Alzheimer's is the 6th leading cause of death in the USA (5 million in the USA) – 1 in 3 seniors die from Alzheimer's – that counts for 20% of the people in hospice care.
- E. Costs will rise by 42% by 2025 with a 161% increase since the year 2000.
- F. Prevention:
 - 1. Exercise reduces risk of decline.
 - 2. Education and working your brain.
 - 3. Quit smoking.
 - 4. Follow your heart: cardiac disease and high blood pressure contribute.
 - 5. Protect your head – wear a helmet.
 - 6. Eat a healthy and balanced diet, especially vegetables.
 - 7. Lack of sleep will affect memory and thinking.
 - 8. Deal with depression.
 - 9. Buddy-up: stay socially engaged.
 - 10. Love animals – volunteer at the ASPCA.
 - 11. Join your church choir.
 - 12. Challenge yourself and your brain.
- G. Give to Alzheimer's.
- H. For more information go to alzheimer's.com.

- XII. Announcements:
 - A. Ed Evans will make CD's of photos and send them to you if you let him know.
 - B. Bill Shackelford noted that there is a 12-minute video of President Thissen available on line.

Adjourned for lunch at 11 a.m.

- XIII. Committees met at 1 p.m. in their assigned locations.
- XIV. Legislative Briefing by Jessica Klement and James Glenn was held at 2 p.m.
- XV. "How to Set Your Chapter on Fire" was presented by Ed Evans at 3 p.m. including briefings by Federation Web Master Ronnie Collins on how to make "Winning Websites" and Yvonne Hamilton on "Your Best Yes."
- XVI. Banquet at 6 p.m.
 - A. Deep Water Boys, a bluegrass band, entertained.
 - B. Invocation was given by Rev. Hank Shelton
 - C. Motivational Speaker Dr. Van Richmond humorously entertained, speaking on how to motivate leadership in members.
 - D. Awards:
 - 1. Weida White Tolley Memorial Alzheimer's Award was presented by Federation Alzheimer's Chairman Joan Gates to Cleveland Chapter 860 for having the highest per capita donations of \$44.16 and was also given the Certificate for the Highest Total of Donations \$1,896.71. Because Knoxville Chapter 204 donated \$1,623.00, and Dickson Chapter 727 donated \$1,161.00, trophies were presented to them.
 - 2. The NARFE-PAC Leo Potts Memorial Award was presented to Cumberland County Chapter 1719 Crossville for their highest contributions of 11 members contributing a total of \$370.
 - 3. Larry Minniear presented Plaques of Appreciation to all the Board Members for their service for the past year.
 - 4. Door prizes were awarded to banquet attendees by Carla Perry, Bob Miller and Ruben Hernandez, all members of the Host Chapter 1576 Donelson.
 - E. Banquet adjourned at 9 p.m.

Tuesday, April 18, 2017, 9 a.m.

- XVII. Opening Announcements by Master of Ceremonies Yvonne Hamilton
1. Convention vendors introduced and thanked for their participation.
 2. Credentials: Chairman Joyce Knott reported 46 delegates, one proxy, 11 Officers and 9 alternates giving a total of 58 registered delegates. Joyce Knott made the motion, seconded by Larry Henderson, that the report be accepted as presented. Motion passed by unanimous consent.
 3. Rules Committee: Chairman Wayne Lanier reported that the committee had no recommended changes to the convention rules as presented. Wayne Lanier made the motion, seconded by Larry Henderson, that the report be accepted as presented. Motion passed by unanimous consent.
 4. Roll Call of Officers: Secretary Marilyn Evans (See Attachment 1).
 5. 1st VP Report – Rhonda Mooney (See Attachment 2).
 6. 2nd VP – Ed Evans: No report, but wanted to take this opportunity to thank all the Chapter Presidents in Middle Tennessee for making my job a lot easier, and in some cases doing my job for me, by using the internet to get things done. Thank you very much.
 7. Treasurer's Report – Norris Alderson (See Attachment 3).
 - a. Financial status in 2016
 - b. What's happening in regards to membership on our financial situation.
 - c. Spending less than budgeted.
 - d. Income for Federation sources:
 - (1.) Dues in rebate \$4 per member.
 - (2.) Per capita \$3 per member.
 - e. Budget will be about the same but income is getting smaller.
 - f. National Division members only contribute \$4 to the Federation. The Federation does not receive per capita dues from them. (Per Capita dues are received only from members who belong to local Tennessee Chapters).
 - g. Therefore, if our Chapter members move over to being National Division members and do not continue as Chapter members, the Federation will lose their per capita contribution to the Federation of \$3 per person. This could be difficult if enough of our Chapter members choose to be National Division only. It could mean the demise of Chapters as well as the Federation.
 8. Minutes from the 2016 Convention have been posted on the website. Norris Alderson made motion, seconded by Yvonne Hamilton, that we dispense with the reading of the 2016 Convention Minutes. Motion passed by unanimous consent.
 9. Alzheimer's Report – Chairman Joan Gates (See Attachment 4).
 - a. This year's donations totaled to \$9,116.96 from Tennessee Chapters.
 - b. Drawing for quilt won by Wayne Baker.
 10. Ballots & Teller – Chairman Larry Cunningham:
 - a. Committee met and discussed how they would conduct a ballot if more than one candidate for an office.
 - b. No office had more than one candidate running, but they are ready to conduct an election if needed.
 11. Constitution & Bylaws – Chairman Mul Wyman: Nothing presented for consideration so no action was taken. Ronnie Collins served as an advisor to the Committee.
 12. Financial Ways & Means & Audit – Chairman Benjamin Davis, Jr. reported that the Committee examined the financial statements and registers and found them in order.

He also reported that he felt Norris Alderman was doing an outstanding job as Treasurer and deserved to be compensated for all the work that he does.

13. Legislative – Chairman Jim Glenn: It was a great meeting and everything about Legislation was discussed.
14. Membership – Chairman Carlos Henning’s report was given by Lynn Henning (See Attachment 5).
15. Public Relations – Chairman Don Mitchell reported that different means of distributing information about NARFE was discussed and how to obtain access to potential members. Any positive publicity is a good thing, especially getting Chapter activities and information published in local media is a plus for NARFE.
16. Resolutions – none presented.
17. Service Officer Committee – Chairman Lorenzo Tyson reported that they had a lively discussion of questions and answers regarding the duties of the Service Officer. Various ideas and suggestions were made as to ways Service Officers can be more helpful to members.
18. Old Business: none presented.
19. New Business: none presented.
20. Time & Place 2018 – The Convention will be held in Jackson, TN, April 16-17, 2018 at the Doubletree Hotel at the Hwy. 45 bypass. They are still negotiating best rate possible.
21. Credentials Final Report – Joyce Knott reported that the final count is 58 delegates, with 109 allowed delegates. 35 delegates would be a quorum, so we do have a quorum of over 1/3 of the number accounted for (1/3 being 35 delegates). She then made a motion to accept that we have a quorum. Seconded by Yvonne Hamilton. Motion passed by unanimous consent.

9:45 a.m. – 15 Minute Break

- XVIII. Alzheimer’s Give-away drawings made and Silent Auction winners announced.
- IX. Nominations – Chairman John Davis presented the proposed slate of Officers for 2017-2018 with the help of Carey Frazier and Phyllis Brannon.
 - A. Slate of Officers:
 - President – Rhonda Mooney
 - 1st Vice President – Ed Evans
 - 2nd Vice President – Wayne Baker
 - 3rd Vice President – Billy J. Godwin
 - Legislative – James Glenn
 - Secretary – Merilyn Evans
 - Treasurer – Norris Alderson
 - Membership – Yvonne Hamilton
 - B. Motion was made that by John Davis, seconded by Sandra Simms that the nominations, as presented, be accepted. Motion passed by unanimous consent.
 - C. Motion to close the nominations and elect the new slate of Officers was made by Herb Arnett, and seconded by Norris Alderson. Motion passed by unanimous consent.
- X. Convention Committee Members were named and thanked for a job well done in putting the 2017 Convention together.
- XI. Membership Webinar with Deputy Director Jennifer Bialek:
 - A. Non-dues revenue:
 1. Member perks revenue:
 - a. Have great selection of partners.
 - b. Membership discounts.

- c. Read up on these and share at Chapter meetings.
- d. Three new partners:
 - (1.)Wyndham Extra Vacations.
 - (2.)HearUSA.
 - (3.)Sunrise Senior Living.
- 2. Sponsorship and exhibits at events:
 - a. At Chapter events:
 - (1. Sponsor meals, breaks, tote bags, lanyards, etc.
 - (2. Don't have them donate: charge them a fee and buy the items yourself.
 - b. Exhibits:
 - (1. Charge a fee.
 - (2. Place in high traffic area.
- 3. Conference Planning:
 - a. National Convention/Conference.
 - b. Legislative Training Conference.
 - c. President's Meeting.
- 4. 2018 National Conference:
 - a. Jacksonville Riverfront, Fla. – Hyatt Regency Hotel on August 26-29, 2018.
 - b. Sunday-Tuesday free time, Wednesday Business Meeting.
 - c. Formerly Conventions were designed for delegates.
 - d. Now Conference to accommodate variety of topics, issues, etc.
- 5. Question and Answer Session:
 - a. Bob Miller asked if future Convention planners should contact National first about getting sponsors? The answer was yes.
 - b. Need to tell sponsors what their benefits will be for what they give to you.
 - c. Provide them with documents explaining what they get and what you get.
- 6. What is the next step in the 2018 convention? New voting instructions will be coming from National.
- 7. What about sponsorship for next convention?
 - a. National will list events coming up nationally.
 - b. Sponsors will choose which events they want to sponsor.
 - c. National is trying to streamline the process.
- 8. Sponsorship is a fairly new concept.
- 9. Going through national will mean more dollars for your convention or event.
- B. Federations will have to change their bylaws to reflect new one member/one vote system.
- C. NARFE National gets a kick-back every time a member uses one of the partners' discounts.
- XII. PAC donations are used only for PAC. \$310 was collected at the Convention for PAC.
- XIII. Swearing in of the new officers was conducted by Region X Vice President Bill Shackelford.
- XIV. Final list of items purchased for Alzheimer's was announced.
- XV. There being no further business, a motion to adjourn was made at 11:15 a.m. by Larry Minniear and seconded by Wayne Lanier. Motion passed by unanimous consent.

2016 Tennessee Federation Roll Call Roster

Officers:

- o XPresident Larry Minniear
- o X1st Vice President Rhonda Mooney
- o X2nd Vice President Ed Evans
- o 3rd Vice President Vacant
- o XSecretary Marilyn Evans
- o XTreasurer Norris Alderson
- o XLegislative Chairman James Glenn
- o Membership Chairman Vacant
- o XImmediate Past President James L. (Larry) Henderson

Appointed Officers:

- o XAlzheimer's Chairman Joan Gates
- o NARFE-PAC Chairman Charles Thompson
- o XNewsletter Editor Marilyn Evans
- o XNetwork Coordinator Ronnie Collins
- o XService Officer Larry Cunningham
- o XState Legislative Officer James Glenn
- o Public Relations Officer Vacant
- o XCongressional District 2 Liaison Herb Arnett
- o XCongressional District 4 Liaison James Glenn
- o XCongressional District 5 Liaison John Wells

Chapters:

- | | |
|----------------------------------|--|
| o 78 Memphis | o 935 Kingsport |
| o X108 Chattanooga | o X1382 Millington |
| o 152 Athens (Eugene F. Roberts) | o X1576 Donelson |
| o X204 Knoxville | o 1603 Morristown |
| o X227 Nashville | o X1678 Sevierville (Sevier County) |
| o 324 Johnson City (John Sevier) | o X1719 Crossville (Cumberland County) |
| o X519 Jackson | o P1733 Memphis Postal Employees |
| o X727 Dickson | o 1950 Rogersville (Hawkins County) |
| o 808 Trenton (Tri-County) | o X1956 Cookeville (Putnam County) |
| o X834 Murfreesboro | o X1988 Germantown |
| o 859 Gallatin (Sumner County) | o 2009 Lebanon (Wilson County) |
| o X860 Cleveland | o X2035 McMinnville (Warren County) |
| o X861 Shiloh (Ramer) | o X2075 Pulaski (Giles County) |
| o X870 Clarksville | o 2133 Winchester (Franklin County) |
| o 883 Tullahoma (Coffee County) | |

P = Proxy A = Absent X = Present

(Attachment 2)

1st Vice President Report April 24, 2016 - April 16, 2017

April 24 - 25, 2016: Attended Federation Convention and Board Meetings in Pigeon Forge. Also facilitated Officer Training at Convention.

March – June: Worked with West Ken-Ten Chapter secretary to take actions to close the chapter after it was determined that we could not fill the minimum required officer positions – this included sending letters to members regarding need for chapter officers, and later, letters regarding closing of chapter and giving chapter members choice of where they would be transferred.

April – October: Worked with Ed Evans and George Prewitt on proposed updates to travel expense section of our Federation Policy Manual.

May: Assisted Ed Evans in preparing updated version of Federation VP Duties.

May 7: Submitted newsletter article for Federation newsletter.

May – August: Assisted with planning of West Tenn. Joint Chapter Meeting.

August 11: Attended 7th Annual West Tennessee Joint Chapter Meeting.

October 24: Submitted newsletter article for Federation newsletter.

October 25: Attended Federation Board Meeting in Lebanon.

Worked with West Tenn. Chapter Presidents to assure they or someone in the Chapter has an OAM password.

Assisted West Tenn. Chapter Presidents to assure Chapters had delegates or proxies for National Convention.

November 10: Visited Clarksville Chapter Meeting.

Obtained and shared information and provided input regarding the Optional Chapter Membership and One Member One Vote bylaws changes.

Worked with Sandra Simms, President of Clarksville Chapter, to obtain and share membership recruiting information from Bridget Boel, NARFE Marketing and Membership Director.

January 19, 2017: Submitted newsletter article for Federation newsletter.

February 16: Visited Millington Chapter Meeting.

March 7: Visited Tri-County Chapter Meeting and installed 2017 Chapter Officers.

March 15: Visited Dickson Chapter Meeting.

April 3: Visited Germantown Chapter Meeting.

April 4: Visited Pulaski Chapter Meeting.

Coordinated with West Tenn. Chapter Presidents to be sure all Chapters have delegates or proxy for Federation Convention.

Provided assistance and guidance to various Chapters and members.

Attended most meetings of local Jackson Chapter.

TENNESSEE FEDERATION FINANCIAL REPORT
2016 FEDERATION BUDGET AND EXPENSE REPORT
 Budget/Expense Ending: December 31, 2016

| ACTIVITY | Budgeted 4 Qtrs Year 2016 | QTR | | QTR | | QTR | | YTD Exp. | | QTR | | Actual | | Actual Expenses YTD 2016 | (-) Over (+) Under Budget 2016 |
|------------------------------|------------------------------------|---------------------------|-------------------------|---------------------------|-------------------------|---------------------------|-------------------------|---------------------------|-------------------------|---------------------------|---------------------------|---------------------------|-------------------------|-----------------------------------|---|
| | | Budget 1st Qtr 2016 | Exp. 1st Qtr 2016 | Budget 2nd Qtr 2016 | Exp. 2nd Qtr 2016 | Budget 3rd Qtr 2016 | Exp. 3rd Qtr 2016 | Budget 4th Qtr 2016 | Exp. 4th Qtr 2016 | Actual 3rd Qtr 2016 | Actual 4th Qtr 2016 | Budget 4th Qtr 2016 | Exp. 4th Qtr 2016 | | |
| 1. Exec. Bd. Meeting: | | | | | | | | | | | | | | | |
| a. Travel | \$ 1,900.00 | \$ 950.00 | \$ 787.20 | \$ - | \$ - | \$ 950.00 | \$ - | \$ - | \$ - | \$ 950.00 | \$ - | \$ 548.80 | \$ 1,336.00 | \$ 1,336.00 | \$ 564.00 |
| b. Lodging, meals | \$ 1,450.00 | \$ 725.00 | \$ 718.43 | \$ - | \$ - | \$ 725.00 | \$ - | \$ - | \$ - | \$ 725.00 | \$ - | \$ 390.67 | \$ 1,109.10 | \$ 1,109.10 | \$ 340.90 |
| c. Other | \$ 125.00 | \$ 63.00 | \$ - | \$ - | \$ - | \$ 62.00 | \$ - | \$ - | \$ - | \$ 62.00 | \$ - | \$ - | \$ - | \$ - | \$ 125.00 |
| 2. Fed. Officers Stipend | \$ 1,800.00 | \$ 450.00 | \$ 300.00 | \$ 200.00 | \$ 200.00 | \$ 450.00 | \$ 450.00 | \$ 150.00 | \$ 150.00 | \$ 450.00 | \$ 450.00 | \$ 750.00 | \$ 1,400.00 | \$ 1,400.00 | \$ 400.00 |
| 3. Office Expenses: | \$ 350.00 | \$ 100.00 | \$ 19.60 | \$ 120.25 | \$ 100.00 | \$ 90.00 | \$ 60.00 | \$ 47.00 | \$ 47.00 | \$ 60.00 | \$ 60.00 | \$ 47.00 | \$ 186.85 | \$ 186.85 | \$ 163.15 |
| 4. Fed/WVEB site | \$ 100.00 | \$ 25.00 | \$ - | \$ 45.00 | \$ 25.00 | \$ 25.00 | \$ 25.00 | \$ - | \$ - | \$ 25.00 | \$ 25.00 | \$ 45.00 | \$ 90.00 | \$ 90.00 | \$ 10.00 |
| 5. State Convention Ex. | | | | | | | | | | | | | | | |
| a. Travel | \$ 1,900.00 | \$ 1,500.00 | \$ 1,662.00 | \$ 1,662.00 | \$ 46.40 | \$ 46.40 | \$ - | \$ - | \$ - | \$ 1,708.40 | \$ - | \$ - | \$ 1,708.40 | \$ 1,708.40 | \$ (208.40) |
| b. Lodging, meals | \$ 1,700.00 | \$ 1,700.00 | \$ 1,810.05 | \$ 1,810.05 | \$ 10.44 | \$ 10.44 | \$ - | \$ - | \$ - | \$ 1,820.49 | \$ - | \$ - | \$ 1,820.49 | \$ 1,820.49 | \$ (120.49) |
| c. Misc. | \$ 250.00 | \$ 250.00 | \$ 225.78 | \$ 225.78 | \$ 64.78 | \$ 64.78 | \$ - | \$ - | \$ - | \$ 290.56 | \$ - | \$ - | \$ 290.56 | \$ 290.56 | \$ (40.56) |
| d. Convention Deficit | | | | | | | | | | | | | | | |
| 6. Nat'l Convent/Pres | \$ 1,300.00 | \$ - | \$ - | \$ - | \$ - | \$ 1,300.00 | \$ 1,078.35 | \$ 1,078.35 | \$ 1,078.35 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 221.65 |
| 7. Fed. Newsletter | \$ 4,900.00 | \$ 1,125.00 | \$ 1,081.95 | \$ 798.37 | \$ 1,125.00 | \$ 1,125.00 | \$ 1,344.71 | \$ 1,344.71 | \$ 1,344.71 | \$ 1,125.00 | \$ 1,304.67 | \$ 1,304.67 | \$ 4,329.70 | \$ 4,329.70 | \$ (29.70) |
| 8. Legislative Expenses | \$ 50.00 | \$ 10.00 | \$ - | \$ 10.00 | \$ 10.00 | \$ 10.00 | \$ - | \$ - | \$ - | \$ 20.00 | \$ 20.00 | \$ 80.60 | \$ 80.60 | \$ 80.60 | \$ (30.60) |
| 9. Chapter Visits | \$ 2,100.00 | \$ 525.00 | \$ 496.40 | \$ 189.77 | \$ 525.00 | \$ 525.00 | \$ 387.35 | \$ 387.35 | \$ 387.35 | \$ 525.00 | \$ 525.00 | \$ 235.21 | \$ 1,268.73 | \$ 1,268.73 | \$ 831.27 |
| 10. Civic Activity | | | | | | | | | | | | | | | |
| 11. Senior Act/Abz Ad. | \$ 100.00 | \$ 25.00 | \$ - | \$ - | \$ 25.00 | \$ 25.00 | \$ - | \$ - | \$ - | \$ 25.00 | \$ 25.00 | \$ - | \$ - | \$ - | \$ 100.00 |
| 12. Public Relations | \$ 100.00 | \$ 25.00 | \$ - | \$ - | \$ 25.00 | \$ 25.00 | \$ - | \$ - | \$ - | \$ 25.00 | \$ 25.00 | \$ - | \$ - | \$ - | \$ 100.00 |
| 13. Membership | \$ 1,000.00 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 1,000.00 | \$ 1,000.00 | \$ 110.00 | \$ 110.00 | \$ 110.00 | \$ 890.00 |
| 14. Region X Conference | | | | | | | | | | | | | | | |
| 15. Pres. Cont/Natl Board | | | | | | | | | | | | | | | |
| 16. Nat'l Membership Sem | | | | | | | | | | | | | | | |
| 17. Nat'l Legislative Semin | | | | | | | | | | | | | | | |
| a. Travel | | | | | | | | | | | | | | | |
| b. Lodging, meals | | | | | | | | | | | | | | | |
| c. Other | | | | | | | | | | | | | | | |
| 18. Other | | | | | | | | | | | | | | | |
| TOTAL Budgeted/Expert | \$ 18,325.00 | \$ 4,023.00 | \$ 3,372.58 | \$ 6,102.42 | \$ 6,725.00 | \$ 6,322.00 | \$ 3,082.00 | \$ 3,082.00 | \$ 3,082.00 | \$ 3,255.00 | \$ 3,255.00 | \$ 3,511.95 | \$ 15,068.96 | \$ 15,068.96 | \$ 3,256.02 |

| Revenue | | |
|---------------------------------|----|-----------|
| Per Capita Dues | \$ | 5,579.00 |
| 10% Rebate Nat'l. | \$ | 9,043.44 |
| Interest CD's/Checking | | |
| Surplus fr. St.Convnt. | \$ | 1,387.14 |
| Total Revenue | \$ | 15,408.58 |
| Expenses(-) exceeds revenue | | |
| 10% Fund total of total revenue | | 35.11% |

(Attachment 4)

ALZHEIMER'S REPORT
APRIL 16, 2016

The best way I can report on what I do as the Alzheimer's Coordinator is as follows:

I collect the money from all the chapters that participate which is 20. This money must be forwarded to the Alzheimer's office in Chicago by the 15th of the month. However, I never make it on that date because I have some chapters who never get theirs in before the 20th, and I do not want to hold the checks over for a month.

I may be the only one doing this book work this way, but when I picked up the books from Judith in 2009, she was keeping track of the money in a composition book. I have continued using this book with ledger sheets, but I also have an Excel spread sheet on my computer. I make copies of all checks I receive. I know it is extra work, but this paid off in December.

I receive a report from the Alzheimer's office listing the monies they receive, and I check them off in the book. In December I noticed there were four checks not accounted for the amount of \$276.00. I sent a copy of the four checks to Donna Shackelford and she sent it on to the Alzheimer's office. Those checks had been credited to the Alabama office.

Our total for this year, 2016, was \$9,116.96 with three chapters giving over \$1,000.00. I do the Silent Auction which is an enormous success with reaching that total. The success of the Silent Auction is because of the help I get from the chapters and individuals who donate items for it, and the assistance of Pat and Mack Stanley and Mike Gates. I couldn't do it without them.

I have sent out and mailed 46 In Memory or Thank You cards during the year for special donations given to Alzheimer's.

I guess I can say that I am happy to be doing something to overcome such a dreaded disease.

Joan Gates,
TN NARFE ALZHEIMER'S COORDINATOR

NARFE CONVENTION 2017

AIRPORT HILTON HOTEL

APRIL 18, 2017

MEMBERSHIP COMMITTEE REPORT

THIRTEEN NARFE MEMBERS REPRESENTING EIGHT CHAPTERS (#519; #227; #834; #870; #1382; #1576; #1719 AND #2075) MET TO DISCUSS WAYS OF RETAINING CURRENT MEMBERS AND RECRUITING NEW PROSPECTIVE MEMBERS FOR OUR ORGANIZATION.

SUGGESTIONS INCLUDED USING THE CURRENT BUSINESS SIZE CARD WITH UPDATED INFORMATION. IT WAS THE CONSENSUS OF THE GROUP THAT THIS WAS A GOOD TOOL FOR THE MEMBERS TO USE. ONCE THE CARD IS UPDATED, COPIES SHOULD BE MADE AVAILABLE TO EACH MEMBER FOR USE IN RECRUITING.

COPIES OF TWO LETTERS - ONE FROM THE FALL OF 2016 FROM OPM AND ANOTHER FROM THE JANUARY 2017 PROSPECTIVE MAILING WERE PASSED OUT AND DISCUSSED. THE PARTICIPANTS AGREED THAT THIS INFORMATION WOULD BE GOOD FOR OUR USE IN RECRUITING.

OTHER SUGGESTIONS AND RECOMMENDATIONS WERE: 1) THAT OUR ORGANIZATION COULD CHANGE THE PERCEPTION OF NOT BEING KNOWN BY PARTNERING WITH OTHER GROUPS LIKE BLUE CROSS/BLEU SHIELD AT HEALTH FAIRS AND OTHER EXHIBIT TIMES. 2) PARTNERING WITH MILITARY ORGANIZATIONS AND OTHERS WHEN THEY ARE CONDUCTING APPRECIATIONS, RECOGNITION AND RETIREMENT SEMINARS. 3) MAKING INFORMATION AVAILABLE ABOUT NARFE TO THE NEWSPAPERS; SHOPPERS NEWSLETTERS, ETC; 4) PLACING COPIES OUR JOURNAL/MAGAZINE IN DOCTORS' OFFICES, HOSPITALS AND PUBLIC LIBRARIES. 5) USE THE OAM REPORT AS A MEANS OF IDENTIFYING AND DEVELOPING RECRUITMENT LISTS. SEND LETTERS ABOUT NARFE TO THE INDIVIDUALS ON THE OAM REPORT AND THEN SEND FOLLOW-UP LETTERS. 6) CONTINUE RECRUITMENT EFFORTS CURRENTLY BEING USED.

COMMITTEE MEMBERS:

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