

**NARFE TENNESSEE FEDERATION BOARD MEETING
SITE OF THE 54TH ANNUAL CONVENTION
TENNESSEE FEDERATION OF CHAPTERS
OAK TREE LODGE
SEVIERVILLE, TENNESSEE**

April 19, 2010

CALL TO ORDER

Federation President Carey Frazier called the meeting to order at 11:00 a.m. (EST) on April 19, 2010. Larry Henderson led the Invocation, and J. C. Whitney led the Pledge of Allegiance.

ROLL CALL OF OFFICERS BY SECRETARY

Roll call of officers was done by Federation Secretary Lynda LeMay. The following Executive Board Members were present at roll call:

Carey Frazier, President
Larry Cunningham, 1st Vice-President
Larry Henderson, 3rd Vice-President
Lynda LeMay, Secretary
Marie Anglin, Treasurer
Jim Glenn, Legislative Chairman
J. C. Whitney, Membership Chairman
John T. Hicks, Immediate Past President

John Wells, 2nd Vice-President, was absent due to illness.

Appointed positions present at roll call were:

Glenda Huff, Financial Secretary
Max Coats, Newsletter Editor
Ronnie Collins, Network Coordinator/Webmaster

Others:

Paul Carew, Region X Vice-President
Joe Beaudoin, National Vice-President
Gene Carpenter, Sevierville Chapter, Host for 2010 Convention
Bill Martin, President of the Virginia Federation

Federation President Carey Frazier welcomed everyone and introduced Joe Beaudoin, National Vice-President.

Gene Carpenter, Sevierville Chapter, was introduced by Federation President Carey Frazier as the host for the 2010 54th Annual Convention. Gene Carpenter thanked everyone for coming to the Convention in Sevier County.

REPORTS BY FEDERATION OFFICERS

CAREY FRAZIER WAIVED THE REPORT FOR THE TENNESSEE FEDERATION PRESIDENT FOR THE CONVENTION.

The Tennessee Federation President's report can be referred to in the minutes of the 54th Annual 2010 Tennessee Convention for further information.

LYNDA LEMAY PRESENTED A REPORT OF THE TENNESSEE FEDERATION SECRETARY (ATTACHED).

Carey Frazier waived reading of the minutes from the previous Board meeting of February 18-19, 2010. These minutes were reviewed and corrections made by Officers, and all Officers received a final copy via email. A motion was made by Carey Frazier to accept the minutes, and there were no objections.

MARIE ANGLIN PRESENTED A REPORT OF THE TENNESSEE FEDERATION TREASURER (ATTACHED).

Marie Anglin's Federation Financial Report through March 31, 2010, can be referred to for further information.

The budget presented at the February 2010 Board meeting includes Chapter Officer Training for 2010, which will be given at the Convention. Carey Frazier, Federation President, said NARFE Tennessee has Chapter Officer training every two years, and it was passed to have it at the Convention at the Board meeting in February 2010.

A motion was made, seconded, and all voted in favor of accepting the Treasurer's Report.

RONNIE COLLINS PRESENTED A REPORT OF THE NETWORK COORDINATOR.

Since the first of the year, Max Coats, Newsletter Editor, published a short message in the January issue of the Federation newsletter that anyone who wanted to add their email addresses to the GEMS system to send the name and address to Ronnie Collins. These are looked up with the membership number and chapter and sent to NARFE Headquarters. Since then, he has received 38 email addresses and added those for Tennessee. These two things combined increased the email addresses to 836 on GEMS.

Ronnie Collins said he has tried to keep up with the listing of Chapter presidents. The National website indicates that one Tennessee chapter has not been updated, Crossville, Cumberland County.

Federation President Carey Frazier complimented Max Coats for getting the newsletters out on time.

Federation President Carey Frazier introduced Paul Carew, Region X Vice-President, and thanked him for helping the Tennessee Federation.

PAUL CAREW, REGION X VICE-PRESIDENT

Paul Carew, Region X Vice-President, provided copies of the following:

Minutes of the National Executive Board (NEB) Meeting for March 2010.
Dues Increase Proposal Based on the Current Dues Structure (2010).
RMAF Summary Report dated February 24, 2010, from NEB Comments.

Paul Carew spoke at length on the membership and dues increase structure for the next few years. At the rate of loss of membership and revenues, within a couple of years NARFE will be in the red. Unless there is some dramatic change to bring in new members, our membership will continue to decrease and so will revenues.

Joe Beaudoin, National Vice-President, said this should have been caught earlier, but a number of changes have been made. New contracts have been negotiated. There are a lot of things that we are currently doing, but because of the declining membership, we are trying not to fill that position and fill it with current people. When we try to project five years in the future, we ask ourselves what it will take to get us through these years. Yes, if the membership declines as it has been, we will need changes. Projecting 7,500 membership losses for the next five years, if we don't have that loss, we won't have to touch the dues in the future for quite a while. Every 7,500 members we lose equates to \$200,000. These are things we must factor in and think about. The staff was asked to recommend ways to save, and these are some of the things the staff has recommended. Will Spear, our Director of Operations, asked the staff to brainstorm and come back with projected savings.

Paul Carew, Region X Vice-President, listed the recommendations of the staff.

Freeze employee salaries 2011 at a savings of \$75,000.
Reduce travel expenses for Seminar Travel.
All Management reports provided on line only and charge administrative fee for mailing of hardcopy.
All Chapters use direct deposit for dues or pay 20 percent to HQ at a savings \$150,000.
Reduce rebates to Federations from 10 percent to 5 percent at a savings of \$375,000.
Charge a flat rate \$5.00 for advert fee F18 four years and up at a savings of \$20,000.
Charge administrative fee for all event orders to be shipped overnight or second day air.
Discontinue finder's fee for recruitment of CFE's.
Discontinue dropped member reports at a savings of \$8,600.
Headquarters conference room for meetings at market rate.
Discontinue reimbursement of travel expenses for Regional VP's attending Federation Chapter meetings.

Require only one national officer to reside in DC.

Minimal savings total \$630,000 per year.

It was suggested to get this information out to the Federations in order for them to be aware of what is happening and what is being done.

Federation President Carey Frazier thanked everyone for their positive comments.

There was no new business presented, and Federation President Carey Frazier adjourned the meeting at 12:00 noon (EST).

/s/

Respectfully Submitted,
Lynda LeMay, Tennessee Federation Secretary

NARFE TENNESSEE FEDERATION BOARD MEETING
FEDERATION SECRETARY REPORT
Sevierville, Tennessee
April 19, 2010

- ✚ February 18-19, 2010 – Attended and participated in Federation Board Meeting in Lebanon, Tennessee.
- ✚ February 23, 2010 – Sent name tags to Joan Gates, Alzheimer’s Chair, and Thomas Duncan, Public Relations.
- ✚ March 2, 2010 – Set up notebook for deceased members for use in a memorial at the 2010 Convention.
- ✚ February 26, 2010 – Ordered the Legislative Chair, Jim Glenn, a badge, which will be mailed directly to him.
- ✚ March 8, 2010 – Sent draft Federation Board Meeting minutes to all officers for review by March 15, 2010.
- ✚ March 16, 2010 - Attended Music City Chapter 2353 meeting at the U. S. Courthouse in Nashville, Tennessee.
- ✚ March 24, 2010 – Emailed Federation Board Meeting minutes for February 18-19, 2010, to Federation President Carey Frazier, Network Coordinator/Webmaster Ronnie Collins for posting on the NARFETN website, and all Federation Board Officers with attached reports of all officers present.
- ✚ March 25, 2010 – Traveled to Federation President Carey Frazier’s home to work on Chapter Officer Training. Several changes were made to the Chapter Officer training to be given at the State Convention.
- ✚ April 6, 2010 – Updated list of delegates attending Convention and sent to Federation President Carey Frazier.
- ✚ April 15, 2010 – Sent final excel spreadsheet of those delegates attending the Convention to Julia Metcalfe and Federation President Carey Frazier, plus copy requested by Glenda Huff.
- ✚ April 15, 2010 – Finalized Memorial to Deceased Members to present at the Convention. Prepared a book of deceased members for presentation at the Convention as a memorial.

/s/

Lynda D. LeMay
Federation Secretary

Tennessee Federation Financial Report

Period ending March 31, 2010
By Marie Anglin, Treasurer

Beginning Balance - Checking Account 1/1/2009 \$ 18,929.19

REVENUES

National Dues Rebate - 10% Fund	\$ 2,457.51
Interest in Checking	\$ 0.53
Per Capita Dues	\$ 11,061.00

Total Revenue \$ 13,519.04

Total To Be Accounted For

LESS EXPENSES:

Vouchers	\$ 3,597.47
Newsletter Expenses	\$ 1,573.65
Lodging - Executive Board	\$ 577.68
Officer Badges	\$ 39.83

Total Disbursed \$ 5,788.63

Ending Cash Balance - Checking Account- 3/31/2010 \$ 26,659.60

CD's US Bank	
Account Ending-5601	\$ 3,338.07
Account Ending-4540	\$ 3,445.50

Total Assets \$ 33,443.17